

JOE LOMBARDO
Governor

STATE OF NEVADA

KELLY D. WUEST
Commission Administrator

CHRISTOPHER SEWELL
Director

KRISTINE NELSON
Administrator



**DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION
EMPLOYMENT SECURITY DIVISION
500 E. THIRD STREET
CARSON CITY, NEVADA 89713-0001**

Nevada Commission on Postsecondary Education

NOTICE OF PUBLIC MEETING

Post Date: January 29, 2026

The Commission on Postsecondary Education will conduct a meeting on **February 4, 2026**, commencing at 9:00 a.m., at the locations listed below and via videoconferencing:

THIS MEETING WILL BE HELD VIA VIDEOCONFERENCE AND IN PERSON

The public may observe this meeting and provide public comment during the public comment section on Zoom or in person at:

Live Meeting:

DETR – Stan Jones Building, Conf. Room C
2800 E. St. Louis Avenue
Las Vegas, NV 89104

Live Meeting:

EmployNV - Reno Town Mall
4001 S. Virginia Street
Reno, NV 89502

Zoom Meeting:

Join Zoom Meeting

<https://nvdestr-org.zoom.us/j/84955841194?pwd=hxwaAIP3BPiq5T82azQuyEkWiPXWHn.1>

Meeting ID: 849 5584 1194

Passcode: 986597

Dial by your location:

- | | |
|------------------------------------|-----------------------------|
| • +1 206 337 9723 US (Seattle) | • 888 475 4499 US Toll-free |
| • +1 213 338 8477 US (Los Angeles) | • 833 548 0276 US Toll-free |
| • +1 253 205 0468 US | • 833 548 0282 US Toll-free |
| • 833 548 0282 US Toll-free | • 833 928 4608 US Toll-free |
| • 833 928 4608 US Toll-free | • 833 928 4609 US Toll-free |

According to NRS 241.020, Meeting Materials are available at:

https://detr.nv.gov/page/public_meetings

The Commission may take items out of order; combine two or more items for consideration; remove an item from the agenda; or delay discussion on any item. The Commission will take public comment at the beginning and end of this meeting and may allow public comment after conclusion of any contested case or quasi-judicial proceedings that may affect the due process rights of an individual. The Commission will limit public comment to three minutes. Written submissions may be considered. While there will be no restriction on comments based on viewpoint, repetitive comments may be limited.

AGENDA

General Business

- A. Call to Order -----Informational
- B. Public Comment Phone Option Instructions -----Informational
- C. Public Comment-----Informational
Chair may limit public comment to 3 minutes per speaker but may not restrict comment based upon viewpoint. No action may be taken upon a matter raised under the public comment period, unless the matter itself has been specifically included on this agenda as an action item.
- D. Review Written Comments -----Informational
- E. Confirmation of Posting and Opening Meeting Compliance -----Informational
- F. Roll Call and Confirmation of Quorum -----Informational
- G. Adoption of Agenda -----For possible action
- H. Approval of November 5, 2025, Minutes -----For possible action
- I. Administrator's Report -----Informational

Applicants for consideration of Full Term Licensure

- J. Las Vegas Bartending School -----For possible action
- K. National Polytechnic College -----For possible action
- L. Paralegal Institute -----For possible action
- M. Sound Connect -----For possible action
- N. Unity Dental -----For possible action
- O. Vegas Print School -----For possible action

Applicants for consideration of an Initial Provisional License

- P. Hands on HVAC School ----- For possible action
- Q. Reno Medical Assistant School ----- For possible action
- R. Stone Sports Swim School and Scuba Dive Center ----- For possible action
- S. BlueJay Education, LLC -----For possible action

Applicants for consideration of an Added Program

- T. Northwest Career College----- For possible action

Student Hearing

- U. Addie Johnson vs. Carrington College -----For possible action

Comments

- V. Public Comment----- Informational
Chair may limit public comment to 3 minutes per speaker but may not restrict comment based upon viewpoint. No action may be taken upon a matter raised under the public comment period unless the matter itself has been specifically included on this agenda as an action item.

Adjournment

- W. Adjournment -----For possible action

A copy of the meeting Notice and Agenda can be requested either in person or by written request to the Commission on Postsecondary Education, 2800 E. St. Louis Avenue, Las Vegas, Nevada 89104; email at dikajatt@detr.nv.gov; or telephone Devon Kajatt at (702) 486-2805 or fax request to (702) 486-7340. Copies of pertinent documents will also be made available on the CPE and DETR website at: <http://cpe.nv.gov> and <http://detr.nv.gov>.

NOTE: Written comments must be received by the Commission on Postsecondary Education on or before February 3, 2026, at the following address:

Department of Employment, Training and Rehabilitation
Employment Security Division
Commission on Postsecondary Education
Attn: Devon Kajatt
2800 E. St. Louis Avenue
Las Vegas, NV 89104
Or via e-mail at dikajatt@detr.nv.gov

NOTE: Persons with disabilities who require reasonable accommodations or assistance at the meeting should notify the Commission on Postsecondary Education in writing at 2800 E. St. Louis Avenue, Las Vegas, Nevada 89104, or contact Devon Kajatt at (702) 486-2805 or e-mail dikajatt@detr.nv.gov (*for individuals who are deaf or have hearing disabilities, dial TTY (800) 326-6868 or 711 for Relay Nevada*) or send a fax to (702) 486-7340 within 72 hours of meeting date and time. Supporting materials as provided for in NRS 241.020(5) may be obtained by contacting Devon Kajatt at the above-noted contact information.

Notice of this meeting was mailed to groups and individuals as requested at the following locations on or before 9 a.m. on the 3rd working day prior to the scheduled meeting date.

1. Commission on Postsecondary Education principal office at, 2800 E. St. Louis Avenue, Las Vegas, NV 89104
2. EmployNV, 3405 S. Maryland Parkway, Las Vegas, NV 89169
3. Nevada Building, Governor's Office, 1 State Way, Las Vegas, NV 89119

Notice of this meeting was posted on the Internet on the following websites: DETR's Public Notices website at: http://detr.nv.gov/Page/PUBLIC_NOTICES, the State of Nevada's Public Notices website at: <https://notice.nv.gov/>, the Commission on Postsecondary Education page at www.cpe.nv.gov.

**DRAFT MINUTES
STATE OF NEVADA
EMPLOYMENT SECURITY DIVISION
COMMISSION ON POSTSECONDARY EDUCATION**

NEVADA COMMISSION ON POSTSECONDARY EDUCATION MINUTES

THIS MEETING WAS HELD VIA VIDEOCONFERENCE AND IN PERSON

The public may observe this meeting and provide public comment during the public comment section on Zoom or in person at:

Live Meeting:

DETR –EmployNV
Conference Room
3405 S. Maryland Parkway
Las Vegas, NV 89169

Zoom Meeting:

Topic: CPE Quarterly Commission Meeting
Time: August 6, 2025, 9:00 AM Pacific Time (US and Canada)

Zoom Meeting:

Join Zoom Meeting

<https://nvdestr-org.zoom.us/j/84415604067?pwd=MwgQ4Lta8ljAfa3YlvjfAK0EBUGMa.1>

Meeting ID: 844 1560 4067

Passcode: 200778

Dial by your location:

- +1 206 337 9723 US (Seattle)
- +1 213 338 8477 US (Los Angeles)
- +1 253 205 0468 US
- 833 548 0282 US Toll-free
- 833 928 4608 US Toll-free

Staff Present During Video Conference

Kelly Wuest, CPE Administrator
Maricris Wu, CPE Education Specialist
Susan Beckett, CPE Compliance Investigator I
Devon Kajatt, CPE Administrative Assistant III

Commissioners Present During Video Conference Meeting

Dr. Thomas Kenny, Chair
Sharon Frederick, Vice Chair
Kara Abe
Dr. Randall Kirner
Peter Mikhail
Jon Ponder
Jessica Todtman

Commissioners Absent During Video Conference Meeting

Sherida Devine (excused)

Members of the Public, Educational Institutions, and Other Agencies Present

Christopher Fry, Director, Academy of Protective Studies
Dr. Heather Allen, Director of Regulatory Affairs, Charter College
Nina Malone, Director and Owner, Dog Grooming Skills Academy
Renee Fairless, Nevada Academic Director, Doral College

Dakotah Johnson, Administrative Assistant, Doral College
Leonard Lafrance, President, NCLab
Pavel Solin, Founder, NCLab
Donald Lutz, Alba Dealing School
Genti Gjashta, Alba Dealing School
Edward Cervinski, Founder and CEO, Dealer's Choice Gaming School
Monica Sanborn, Vice President of Licensing and Compliance, Intelvio Medical Training
Gregory Stiber, Executive Director of Licensure, Nova Southeastern University
Dr. Rob Wagner, Lead Administrator, Nova Southeastern University
Eric Roper, Las Vegas Institute of Welding
Kyrie Wright, Northwest Career College
Brie Roper, Las Vegas Institute of Welding
Jill Zimmer, Dealer's Choice Gaming School

STATE OF NEVADA
EMPLOYMENT SECURITY DIVISION
COMMISSION ON POSTSECONDARY EDUCATION
MINUTES
November 5, 2025 – 9:00 AM PDT

Call to Order

The meeting was held via Video Conference, via Zoom, and in person, DETR – EmployNV Conference Room, 3405 S. Maryland Parkway, Las Vegas, Nevada 89169. The meeting was called to order by Commissioner Thomas Kenny at approximately 9:05 AM.

Public Comment Phone Option Instructions

For members of the public please note the options for attending this zoom meeting are via web and phone:

Meeting ID: 844 1560 4067

833 548 0276 US Toll-free

888 475 4499 US Toll-free

Passcode: 200778

Public Comments

Devon Kajatt confirmed no one was physically present in the conference room, in the Zoom meeting, or via the phone for public comment.

Written Comments

Devon Kajatt confirmed that no written comments were received.

Confirmation of Posting

For the record, Devon Kajatt, Commission on Postsecondary Education. Proper notice was provided for this meeting pursuant to Nevada's Open Meeting Law, NRS 241.020, and confirmation of posting was received. We are in compliance with the Open Meeting Law.

Roll Call

- Commissioner Chair Kenny – Present
- Commissioner Vice-Chair Frederick – Present
- Commissioner Abe – Present
- Commissioner Kirner – Present
- Commissioner Mikhail – Present
- Commissioner Ponder – Present
- Commissioner Todtman – Present
- Commissioner Devine- Absent (excused)

Administrator Kelly Wuest took roll verbally. Quorum was confirmed.

Adoption of Agenda

Motion: Commissioner Kenny – motion to approve adoption of Agenda for November 5, 2025.

Second: Commissioner Ponder.

Discussion: None.

Results: The agenda was adopted.

Approval of August 6, 2025, Minutes

Motion: Commissioner Kenny– Motion to approve the minutes for the August 6, 2025, meeting.

Second: Commissioner Frederick.

Discussion: None.

Results: The motion carried.

Administrator's Report

Administrator Wuest gave the Administrator's Report as submitted and discussed CPE's new form and process for background screening. The new process has gone well, and CPE has been able to exempt a large number of people.

The State of Nevada experienced a cyber incident in August 2025, but CPE was only offline for one day. The portal was not affected by the incident and CPE remained operational throughout. CPE was undergoing migration of its website to a new platform, Optimizely, when the cyber attack occurred. Because CPE was enrolled in a website pilot program it was able to implement almost immediately. CPE noticed broken links throughout the new website, but is working to ensure these issues are resolved, and the website is up and running.

EdVera is scheduled to go live in January 2026, beginning with license renewals. School directors and HR personnel should be on the lookout for an email containing instructions for setting up their account.

There were a couple of school openings and closings of note. National Polytechnic College is our new licensee, while Avalon School of Real Estate was CPE's closure of note. Avalon School of Real Estate did not complete their teach-out before closure. The school was owned by an individual who was a sole proprietor. CPE is now advising schools that when the death of an owner causes the school to go into probate it can cause significant issues. CPE hopes to amend NAC to allow for transfer of a school to a person's immediate family without having to go through probate in these situations.

Regarding SAA and the federal government shutdown, CPE has continued to submit applications and updates to institutional files to the VA, but none have been processed. The only items being processed by the VA at this time are schools with new school-certifying officials and in cases where student circumstances require it. CPE received the new agreement starting on October 1, 2025, with the office receiving a copy of it one day prior to the government shutdown.

Quarterly reports and the Student Indemnification Fund are intertwined. We have completed payouts for Career College of Northern Nevada and are now replenishing the fund. We still have 28 institutions who have not yet submitted their quarterly reports or fees, and we have 12,110 new students enrolled at institutions, a record for quarterly enrollments.

CPE received a couple of student complaints this quarter, many of which were related to the federal government shutdown. Students are not being assisted at the federal level, so they reach out to CPE. Our office has found that, most times, the schools are adhering to their policies, but that the federal government has not responded to the complaint. Several informal complaints were also filed with CPE, including one directed to the Nevada State Board of Cosmetology.

Applicants for Consideration of Full-Term Licensure

Academy of Protective Studies

Testified: Christopher Fry, Director, testified and was looking forward to finding out the results of his first audit.
Discussion: None
Motion: Commissioner Kirner – Academy of Protective Studies be granted a full-term license.
Second: Commissioner Mikhail.
Results: The motion carried.

Charter College

Testified: Dr. Heather Allen, Director of Regulatory Affairs, was present to answer any questions.
Discussion: None
Motion: Commissioner Kenny – Charter College be granted a full-term license.
Second: Commissioner Mikhail.
Results: The motion carried.

Dog Grooming Skills Academy

Testified: Nina Malone, Director and Owner, was present to answer any questions.
Discussion: None.
Motion: Commissioner Kirner – Dog Grooming Skills Academy be granted a full-term license.
Second: Commissioner Ponder.
Results: The motion carried.

Doral College

Testified: Renee Fairless, Nevada Academic Director, and Dakotah Johnson, Administrative Assistant, were present to answer any questions.
Discussion: None
Motion: Commissioner Kenny – Doral College be granted a full-term license.
Second: Commissioner Mikhail.
Results: The motion carried.

NCLab

Testified: Leonard Lafrance, President, and Pavel Solin, Founder. Leonard Lafrance testified that CPE staff have complicated the licensure process for NCLab and requested remedy from the Commission. Among the issues raised for discussion were the following: NCLab received its meeting packet on Friday, October 31, 2025, for the November 5, 2025, meeting, and this was not enough time to digest the contents and prepare a response to the Commission; student enrollment numbers and how students are counted; payment of quarterly fees and fees to the Student Indemnification Fund; and discussions about NCLab's surety bond. Leonard Lafrance disputed the number of students enrolled directly through NCLab versus students enrolled through UNR. NCLab testified it only has one enrollee and, therefore, should not have to pay quarterly fees or dues to the SIF for anyone other than their direct enrollee, and asserted that UNR should pay those fees instead. Additionally, Leonard Lafrance testified that the \$112,000 required for the surety bond was too high, given their small number of students.

Discussion: Discussion ensued regarding student records and the school of record. Commissioner Mikhail asked whether NCLab or UNR maintains NCLab records and Leonard Lafrance replied that UNR maintains NCLab records. Commissioner Ponder asked who the school of record would be if NCLab is able to start operating out of Nevada's prisons. Leonard Lafrance stated that NCLab would be to school of record for students within the prison system.

Pavel Solin argued that asking NCLab to comply with Nevada's statutes is unreasonable because Nevada's statutes were written in the 1970s, before the Internet was widely available. Mr. Solin argued that NCLab's innovative learning model necessitates special treatment because, in his opinion, NCLab does not employ instructors and Nevada's laws are outdated. Commissioner Kenny stated that NCLab can disagree with Nevada law, but that CPE does not have the authority to ignore or change our statutes. Instead, NCLab should speak to its elected officials in the Legislature if they seek to amend the law.

Commissioner Mikhail raised the question of whether NCLab is a vendor or an educational institution, because it appeared NCLab is attempting to operate as both while not adhering to all the rules and regulations required of either. He asserted that NCLab seems to be providing much more than just technical support and is in fact the entity providing instruction, coaching, and mentoring to students. Commissioner Kenny stated that he believes NCLab is seeking licensure in order to be eligible and included in WIOA listings and other similar programs, but that NCLab cannot both want to be licensed but to not have to comply with any requirements of licensure. NCLab must decide whether it wants to be licensed as a vendor or an educational institution and then comply, accordingly, with state law.

During the August 2025 CPE meeting, NCLab agreed to several actionable items that were required to be resolved before the November meeting: ensuring a surety bond was in place, providing instructor credentials to CPE staff to begin the background investigation process, and ensuring all Quarterly Fees and dues to the Student Indemnification Fund are paid in a timely manner and according to CPE instruction. NCLab failed to meet any of these requirements prior to the November 2025 meeting and was unable to provide a reasonable or satisfactory excuse as to why it was unwilling or unable to meet these expectations. When questioned, Leonard Lafrance admitted that NCLab currently does not have a surety bond in place and Commissioner Kenny reminded NCLab that they are currently operating outside of state law. For an institution to be licensed in Nevada, it is required to maintain a surety bond, and this requirement has been in place for decades. Commissioner Kenny pointed out that NCLab had been given 90 days to accomplish something that should have taken no more than one business day, and they failed to do so. Regarding the dispute over instructors and their credentialing, Commissioner Kenny ordered NCLab to produce valid credentials for all instructors at the institution. He added that at least one human must hold the necessary credentials to instruct, as there must be a human available to answer student questions and address concerns.

Discussion continued around NCLab's inability or unwillingness to comply with Nevada's statutes and CPE directives. Commissioner Kenny mentioned that, while he was more cordial in prior conversations, NCLab was receiving notice that they are at the end of the line with regard to NCLab claiming none of the laws apply to them and the Commission rolling their case forward. Commissioner Kenny did not appreciate Leonard Lafrance attempting to steamroll the Commission throughout his presentation and stated that, at some point, NCLab will be required to comply with all requirements of licensure. If not, NCLab could become a software vendor only.

Discussion took place that centered around NCLab's surety bond requirement. Leonard Lafrance stated, again, that he believes the current required bond amount of \$112,000 is too high, given the number of students NCLab claims to have. Lafrance said that he attempted to contact Administrator Wuest to have the bond amount reduced but that he never received a response. Administrator Wuest apologized and said that she did not receive the message, but that NCLab had agreed at the last meeting to acquire a short-term surety bond in the amount of \$112,000. Additionally, Administrator Wuest reminded NCLab that they had agreed to come back to the November meeting with additional information that might have allowed the Commission to lower the bond requirement. NCLab did neither. Administrator Wuest and Commissioner Kenny reminded NCLab that this issue was discussed at length in the August meeting, at which time NCLab had been made aware that only the Commission, and not the CPE Administrator, has the authority to alter surety bond amounts.

As to why NCLab is not currently bonded, Leonard Lafrance stated he was unable to obtain a bond after the August 2025 meeting. Lafrance was unable to provide a concrete reason why NCLab could not obtain a bond, other than to say he felt it was because NCLab is a small company that is losing money. When asked if he was given the opportunity to submit collateral in exchange for the surety bond, Mr. Lafrance said he was not.

Commissioner Ponder asked what the justification was for NCLab's current bond amount of \$112,000. Administrator Wuest explained that CPE uses a combination of the number of enrolled students, the cost of the program, and the duration of the program to calculate appropriate bond levels. This information is shared with all applicants, in considerable depth, during CPE's pre-licensure workshops for interested institutions. Administrator Wuest explained that one of the main reasons NCLab's required bond is so high is because the program lasts for an entire year; if the program were to be shortened the cost would come down. Administrator Wuest also pointed out that CPE chose not to raise the amount of NCLab's bond beyond the original amount when the institution added programs because the Commission felt that to do so would have been overly burdensome.

The Commission attempted to resolve several questions related to NCLab's contracts with NSHE institutions, specifically regarding which entity – NCLab or UNR – is actually responsible for the instruction, mentoring, and coaching of NCLab pupils, and whether NCLab is contracted with NSHE as a software vendor or an educational provider. NCLab continued to maintain that UNR and other NSHE institutions act as the school of record and are responsible for the education and mentoring of all students in the program, while the Commission disagreed, and attempted to toe the line when pressed on whether NCLab is truly a vendor or licensed institution. CPE staff requested five NSHE contracts ahead of the August meeting and were able to review four of the five prior to this meeting. Upon review, CPE staff found each to be similar to other contracts held by NSHE institutions with their other private postsecondary licensed institutions. Nowhere in the contracts is NCLab described as being a software vendor only, and, instead, NCLab is described as being responsible for the instruction, coaching, and mentoring of students. NCLab disputed that they hold any contracts with NSHE institutions and preferred to call them MOUs, instead.

Commissioner Mikhail asked what, if anything, would need to happen with NCLab's contracts if the company decided to become a pure vendor rather than a licensed educational institution. NCLab would be required to rewrite their contracts with NSHE institutions so that the language clearly states which entity is responsible for students and their education, if they are to remain an institution. Administrator Wuest added that CPE staff and the Attorney General's office should be included in any of these conversations to ensure the new contracts include appropriate language and comply with state law.

Commissioner Kirner inquired whether the problems surrounding NCLab's failure to pay its Quarterly Fees and dues to the Student Indemnification Fund had been resolved since the August meeting and discovered the issues were still ongoing. NCLab stated they did not pay the fees because they believe they only have one enrolled student. They suggested UNR should pay the remainder of the fees due to CPE, instead. Commissioner Kenny did not accept this explanation and ordered that all dues and fees must be paid in a timely manner in order to remain licensed in Nevada.

Commissioner Kenny questioned whether conditions could be added to any motion by the Commission so that, if the bond were not reinstated by the deadline, NCLab's license to operate in Nevada could be suspended. Administrator Wuest replied that this was possible and suggested a six-month time frame for compliance that would hopefully allow CPE staff to conduct a full audit of NCLab's operations as well.

Commissioner Todtman asked NCLab if they actually intended to become a licensed institution in good standing in Nevada and intended to continue to pursue a relationship with the Commission. If not, she argued, NCLab could save the Commission and CPE staff a lot of wasted time and effort by letting them know. NCLab stated they do intend to continue their relationship with the Commission and want to be in good standing. Commissioner Todtman also asked whether, if the Commission believes NCLab to be operating illegally as an institution, the Attorney General's office would need to take action. Administrator Wuest replied that this has happened in the past. Administrator Wuest reiterated that CPE staff and the Attorney General should be involved in any contract renegotiations between NCLab and the NSHE institutions to ensure any future contracts contain clear language and that they will comport with Nevada's statutes and regulations.

Motion: Commissioner Kenny – that NCLab's provisional license be extended for six months; that the bond amount of \$112,000 be maintained and that NCLab be required to reinstitute the bond within 30 days or its license be immediately suspended until the bond is issued; that NCLab submit all credentials of instructional staff to CPE; and that NCLab submit all outstanding quarterly fees for students enrolled over the last 90 days.

Second: Commissioner Mikhail.

Results: The motion carried.

Applicants for Consideration of Initial Provisional Licensure

Alba Dealing School

Testified: Donald Lutz and Genti Gjashta, Owners. Donald Lutz testified that Alba Dealing School will focus solely on poker dealing, as he and his partner, Genti Gjashta, are long-time poker dealers in the Las Vegas area and thoroughly understand the ins and outs of the game. Both owners are trained to participate in the World Series of Poker and hope to prepare their students to take part in this exciting event, as well, in the future. The two owners spoke about the resources they have invested in their poker school so far, including customized dealing tables, brand-new equipment and furniture. Their facility is even set up with monitors displaying the Tournament Directors Association (TDA) directory in an effort to bring real-life scenarios into the classroom. Genti Gjashta spoke about the school's curriculum and exam structure and that, while the school does not promise job placement upon completion of the program, the school will help students obtain auditions at casinos in the local area. Mr. Lutz and Mr. Gjashta intend to have their wives help with bookkeeping and other administrative aspects of the business. Both men are extremely passionate about the poker business and desire to help other people train to be successful in the industry.

Discussion: Commissioner Mikhail wanted to know who would be responsible for maintaining student records, tracking placements, and helping students find jobs. Mr. Gjashta and Lutz's wives – one of whom is financial bookkeeper and the other a pharmacist – will be responsible for maintaining records and tracking student placements. Mr. Lutz and Gjashta will be involved in helping students make connections with hiring managers in the field.

Commissioner Ponder wanted to know from where Alba Dealing School will recruit students. Genti Gjashta replied that the school will utilize a combination of advertising and word of mouth to attract students. Mr. Genti stated that he was previously a poker instructor at another institution, and that many of his former students found so much value in the training they received from him that they begged Mr. Gjashta to open his own school. Donald Lutz agreed that word of mouth will be very important to the school, and that he anticipates Alba Dealing School will source a decent number of students from poker tables in local casinos. It is common for poker players to decide to become dealers themselves, and that sometimes people become poker dealers to help subsidize their gaming habits with a little additional income.

Motion: Commissioner Kenny – A 12-month provisional license be granted to Alba Dealing School, LLC, to offer the Comprehensive Poker Dealer Program contingent upon receipt of surety bond in the amount of \$12,000, and personnel information.

Second: Commissioner Ponder.

Results: The motion carried.

Dealer's Choice Gaming School

Testified: Edward Cervinski, Founder and Owner, Dealer's Choice Gaming School, testified that he serves as the lead instructor and is currently working to secure a training facility on the south side of the Strip. He stated he has more than 15 years of hands-on experience dealing blackjack, carnival games, craps, poker, and roulette and will offer courses tailored to each of these games. Mr. Cervinski has authored five peer-reviewed and published dealer handbooks that will be used as the official textbooks for his courses.

Dealer's Choice Gaming School plans to offer seven different programs of instruction: five standalone courses covering blackjack, carnival games, craps, poker and roulette; a sixth course covering all five aforementioned games in succession; and a seventh, three-week, seasonal, Texas holdem program offered during the first four months of the year to support the World Series of Poker tournament.

Discussion: Commissioner Kenny asked Mr. Cervinski about his plan for student job placement after graduation. Mr. Cervinski testified that, while he cannot guarantee any student a job upon completion of the Dealer's Choice Program, he has maintained contacts and relationships all over the Las Vegas Valley, not just in casinos' poker rooms but in table games as well. He intends to leverage his connections to industry operators to help place his students once they graduate. Additionally, Mr. Cervinski mentioned that he plans to offer a refresher course for former students, which he envisions will benefit students who leave the dealing industry but then want to return in the future, as well as individuals who feel they need a little more practice before going out into the world.

Motion: Commissioner Frederick – A 12-month provisional license be granted to Dealer's Choice Gaming School to offer seven programs in blackjack, carnival games, poker, roulette, no-limit Texas holdem poker and comprehensive casino dealing, contingent upon receipt of a surety bond in the amount of \$153,000, and facility and personnel information.

Second: Commissioner Kenny.

Results: The motion carried.

Intelvio Medical Training

Testified: Monica Sanborn, Vice President of Licensing and Compliance. Intelvio's parent company has Phlebotomy Training Specialists and has been fully licensed and operating in Nevada since 2021. The executive team wanted to open a separate school to house all of their online distance education programs but felt that the name of the existing school – Phlebotomy Training Specialists – might prevent otherwise interested students from enrolling due to a lack of awareness that the school offers programs other than phlebotomy. Ms. Sanborn explained that the purpose of appearing before the Commission at this meeting is to seek licensure and approval for Intelvio's Medical Administrative Assistant program.

Discussion: Commissioner Mikhail inquired about Intelvio's process for student job placement after graduation. As Intelvio has been licensed and operational in Nevada for several years already, the institution is adept at helping to place students into jobs. Students are interviewed upon entrance to the program to identify and assess individual training goals. Many of Intelvio's students already work in the medical industry and are seeking to gain additional knowledge and skills, but those students who are looking to gain employment upon graduation are paired with specialists to find employment.

Commissioner Mikhail asked whether there will be any type of clinical or practical component to Intelvio's new program. The Medical Administrative Assistant program will not include any in-person or hands-on instruction, as hands-on skills are not required to do the job.

Intelvio plans to recruit students statewide. The institution has a phlebotomy school in Reno and, because of that, has been able to forge relationships with many healthcare providers in northern Nevada who will likely be happy to hire Intelvio graduates. The same is true for southern Nevada. Intelvio believes its addition of the Medical Administrative Assistant program will serve to strengthen its ties in the medical industry by providing well-trained graduates to medical offices throughout Nevada.

Motion: Commissioner Kenny – A 12-month provisional license be granted to Intelvio Medical Training to offer the Medical Administrative Assistant program, contingent upon receipt of surety bond in the amount of \$50,000, and facility and personnel information.

Second: Commissioner Abe.

Results: The motion carried.

Nova Southeastern University

Testified: Gregory Stiber, Executive Director of Licensure, and Dr. Rob Wagner, Lead Administrator for Nova Southeastern University. Nova Southeastern University has a lengthy history in the state of Nevada, having originally been licensed in 1978. The school operated continuously in Nevada until 2017, when the demand and popularity for the programs offered in Nevada declined. The institution departed the state in good standing. Now, NSU is returning with an Anesthesiologist Assistant program, which is a program at the master's level. This new program has been years in the making, going back to the passage of a bill in the Nevada Legislature in 2003 which allowed for the licensing of these medical professionals. Nova Southeastern University is in the process of securing a state-of-the-art facility in Henderson, Nevada that will be complete with multiple functioning operating rooms. The institution plans to recruit students who plan to remain in Nevada after graduation, thereby helping local medical facilities meet the needs of patients in the state. The institution plans to begin its first cohort in May 2026.

Discussion: Commissioner Mikhail inquired as to why, with similar programs already in existence in Florida, Colorado and Puerto Rico, NSU decided to open a branch in Nevada. Nova Southeastern University identified that our state has a severe shortage of professionals who can assist anesthesiologists in the operating room and is opening up to provide local medical facilities with much needed personnel.

Motion: Commissioner Kenny – A 12-month provisional license be granted to Nova Southeastern University, to offer the Master of Science in Anesthesia contingent upon facility information, staffing and a surety bond in the amount of \$797,000.

Second: Commissioner Kirner.

Results: The motion carried.

Application for Continued Employment

Closed session to consider the character, misconduct, competence or health of a person – action will be taken in open session.

Motion: Commissioner Kenny made a motion to go into closed session.

Second: Commissioner Mikhail

Results: The motion carried.

The meeting was closed to the public [at 11:09 a.m.].

Las Vegas Institute of Welding

The meeting was opened to the public for a vote [at 11:14 a.m.].

Motion: Commissioner Kenny moved that Mr. Roper be permitted to remain employed as an instructor with Las Vegas Institute of Welding.

Second: Commissioner Frederick seconded the motion.

Results: The motion carried. (Commissioner Ponder abstained from voting.)

Motion: Commissioner Kenny made a motion to go into closed session.

Second: Commissioner Mikhail seconded the motion.

Results: The motion carried.

The meeting was closed to the public [at 11:16 a.m.].

Northwest Career College

The meeting was opened to the public for a vote [at 11:21 a.m.].

Motion: Commissioner Mikhail moved that Mr. Wright be permitted to remain employed with Northwest Career College.

Second: Commissioner Ponder seconded the motion.

Results: The motion carried. (Commissioner Kenny abstained from voting.)

Public Comments

Commissioner Kenny confirmed no one was physically present in the Zoom meeting, or on the phone for public comment.

Adjournment

The meeting was adjourned by Commissioner Kenny [at 11:23 a.m.].

**Administrator's Report
Prepared January 27, 2026**

1. CPE Move

In December, CPE was notified by DETR that our office was relocating back to 2800 E. St, Louis Avenue. Staff has been working to process and purge files from closed institutions so the remaining files will fit in the Commission's available file cabinets. CPE staff are collocated with other DETR departments requiring all documents to be processed to be stored in locked file cabinets. January 26, 2026, all computer equipment was moved to the new offices. The remainder of files and items will be moved during the remainder of the week.

2. VA Cooperative Agreement

CPE received a Satisfactory rating from the VA for FY25. This is the highest rating possible within the system. Staff met all performance measures at or above standard. For the VA Agreement, CPE has received a COLA increase for FY2026 in the amount of \$5,467. Funding is available to reimburse staff work on the VA agreement, administrative allowance based on staff expenditures and travel related to the agreement. For FY26, CPE is on track to meet or exceed all areas of evaluation.

Staff are currently working on the yearly SCO conference to be held in Las Vegas in June 2026 at Las Vegas College and the Education Specialist will attend the VA midwinter conference in February.

3. Institutional Opening and Closures

Assist to Succeed Northern Nevada closed on 10/17/25 due to low enrollment. CPE received all transcripts for the institution.

4. Quarterly Report – With **34** schools unreported, the total enrollment for the October 1, 2025– December 31, 2025, quarter stands at **7,800** new students. An update will be provided at the meeting.

Q3 2025 updated to 12,631.

Oct-Dec 2025	Oct-Dec 2024	Oct – Dec 2023	Oct – Dec 2022	Oct – Dec 2021
7,800	8,284	8,222	7,308	7,426

5. Student Indemnification Fees

The current balance of the indemnification account is at \$193,150. CPE is still struggling with institutions paying both the regular CPE fee to the State and the indemnification fee amount. Institutions have been sent notices of the required SIF quarterly fee that is in arrears and staff will begin sending fine letters to institutions that do not rectify the issue within 60 days. Currently there is \$2,550 in outstanding SIF fees owed by 7 institutions. At the current pace, it is estimated that the fund will be at the minimum amount in 12 quarters.

6. CPE Quarterly Activities – October 1, 2025 – December 31, 2025

CPE Activity	Number of Applications Processed	CPE Activity	Number of Applications Processed
License Renewals	11	Agent Permits	16
Experiential License	3	VA Risk Base Surveys/Other Visits	3
Transcripts	199	VA Program Approvals (individual programs)*	743
Distance Education Exemptions	1	Change of Ownership	1
License Evaluations	3	School Audits & Technical Visits	9
Added Facility	1	Revised or Added Program	21

*VA activities include non-licensed institutions (NSHE/DMV/Flight/Cosmo), OJT and apprenticeships at the individual program level

7. CPE Formal Student Complaints: October 1, 2025 – December 31, 2025

Complaints listed only include students who filed formal paperwork with CPE to initiate an investigation. Staff regularly assist students with institutional grievance processes for resolving issues informally and at the lowest level possible.

Month Filed	Institution	Issues/Allegation	Findings/resolution	Status
Oct 2025	Carrington College – Las Vegas	School did not follow ADA accommodations and policy related to attendance	Unsubstantiated. School withdrew student due to attendance violations and academic performance. Institution followed published policy. Institute has right not to select student for readmittance.	Closed
Oct 2025	Phlebotomy Training Associates	Externship site did not provide any phlebotomy sticks	Substantiated. Student opted for new externship site with appropriate phlebotomy activities. Institution audited all externship sites for appropriate activities.	Closed
Nov 2025	Carrington College – Reno	Institution failed to follow policy, unjust treatment, retaliation and instructor misconduct	Unsubstantiated.	Commission Hearing scheduled 2/2026
Nov 2025	Phlebotomy Training Associates	OSHA violations	Unsubstantiated. OSHA also received the complaint and had inspected/ cleared institution as meeting standards.	Closed

CPE received six unofficial complaints (phone) :

Two of the informal complaints were NSHE.

One complaint was a student who graduated two years ago and wants a refund and to have her loans removed.

One complaint stated the institution did not complete the paperwork to accept vocational rehabilitation.

One complaint was about a limited externship for a sonography program.

One complaint was an externship in which the student did not do any sticks for phlebotomy. Student choose to redo the externship.

To: CPE Commissioners

From: Kelly Wuest, CPE Administrator [REDACTED]
Susan Beckett, Compliance Audit Investigator I [REDACTED]

Subject: Las Vegas Bartending School/690
Full Term License Recommendation
Patricia Johnson, Owner

For Action: February 4, 2026

Las Vegas Bartending School was granted a provisional license to offer the Bartender Certificate program during the Commission meeting held on November 1, 2023. All contingencies were satisfied, and the provisional license was formally issued on May 31, 2024.

On March 4, 2025, a provisional audit was initiated; however, the facility did not have internet access, and the Academic Director was unable to retrieve student records except via a cell phone. As a result, the audit could not proceed as planned and student records were requested electronically to complete the audit remotely. May 7, 2025, an extension was granted to provide the institution with more time to adequately demonstrate compliance with record-keeping requirements.

On December 2, 2025, a provisional audit was conducted in accordance with NAC 394.445. The audit findings demonstrate that the institution is in compliance with the applicable provisions of NRS and NAC Chapters 394.

Therefore, I recommend:

Las Vegas Bartending School be granted a full-term license.

To: CPE Commissioners [REDACTED]
From: Kelly Wuest, Administrator [REDACTED]
Subject: Full Term Licensure Recommendation– Extended Provisional
National Polytechnic College
For Action: February 4, 2026

National Polytechnic College was granted a provisional license at the February 5, 2025, Commission meeting to offer the Associate of Applied Science degrees in MRI Technologist, Radiologic Technologist and Nuclear Medicine Technologist. The institution addressed outstanding contingency items and was issued a provisional license on September 9, 2025. The institution is scheduled to begin classes in January 2026.

At the time of the required audit, the institution had no students enrolled. The institution is requesting a twelve-month extension of the provisional license to have a few semesters for staff to review students for the required audit.

I recommend that:

The provisional license for National Polytechnic College be extended for an additional twelve months.

To: CPE Commissioners

From: Kelly Wuest, CPE Administrator [REDACTED]
Susan Beckett, Compliance Audit Investigator [REDACTED]

Subject: Paralegal Institute/698
Full Term License Recommendation
Matt Pfau, Owner

For Action: February 4, 2026

Paralegal Institute was granted a provisional license to offer the Paralegal Program Certificate program at the Commission meeting held on February 5, 2025. After the contingencies were satisfied, the provisional license was formally issued on May 28, 2025.

On December 3, 2025, a provisional audit was conducted in accordance with NAC 394.445. The audit findings determined that the institution is in compliance with the applicable provisions of NRS and NAC Chapters 394.

Therefore, I recommend:

Paralegal Institute be granted a full-term license.

To: CPE Commissioners [REDACTED]
From: Kelly Wuest, Administrator [REDACTED]
Subject: Full Term Licensure Recommendation– Extended Provisional
Sound Connect/697

For Action: February 4, 2026

Sound Connect was granted a provisional license at the February 5, 2025, Commission meeting to offer two program certificates in Audio Engineering. The institution addressed outstanding contingency items, and CPE issued a provisional license on May 28, 2025.

At the time of the required audit, the institution had only two students enrolled which is too small of a sample for the audit. The institution is requesting a nine-month extension of the provisional license to enroll additional students and for staff to complete the required audit.

I recommend that:

The provisional license for Sound Connect be extended for an additional nine months.

To: CPE Commissioners [REDACTED]
From: Kelly Wuest, CPE Administrator [REDACTED]
Susan Beckett, Compliance Audit Investigator [REDACTED]
Subject: Extended Provisional Recommendation
Unity Dental Assisting/687
Steve Sebree, Owner
For Action: February 4, 2026

Unity Dental Assisting was granted a provisional license to offer the Dental Assistant Certificate program at the Commission meeting held on August 2, 2023. After all contingencies were satisfied, the provisional license was formally issued on March 19, 2024.

On August 7, 2024, the provisional license was extended for nine (9) months to allow the institution additional time to enroll students prior to the required provisional audit. On February 26, 2025, a remote provisional audit was initiated, during which the institution was requested to submit electronic staff and student files for review. During the review of student files on April 15, 2025, an additional extension was granted to provide the institution with more time to adequately demonstrate compliance with record-keeping requirements.

On December 9, 2025, a provisional audit was conducted in accordance with NAC 394.445. The audit findings demonstrated that the institution is in compliance with the applicable provisions of NRS and NAC Chapters 394.

Therefore, I recommend:

Unity Dental Assisting be granted a full-term license.

To: CPE Commissioners [REDACTED]
From: Kelly Wuest, Administrator [REDACTED]
Subject: Full Term Licensure Recommendation– Extended Provisional
Vegas Print School/696
For Action: February 4, 2026

Vegas Print School was granted a provisional license at the February 5, 2025, Commission meeting to offer four program certificates in Car Wrapping, Commercial Printing, Large Format, and Screen Printing. The institution addressed outstanding contingency items, and CPE issued a provisional license on March 6, 2025.

At the time of the required audit, the institution had no students enrolled and the owner had ongoing medical issues. The institution is requesting a nine-month extension of the provisional license to allow additional time for student enrollment and for staff to complete the required audit.

I recommend that:

The provisional license for Vegas Print School be extended for an additional nine months.

Licensing Worksheet

Prepared by: Maricris Wu, Postsecondary Education Specialist

Applicant: Kristin Free, Director of Compliance

School: Hands on HVAC School

For Action: February 4, 2026

Recommendation

That a twelve-month provisional license be granted to Hands on HVAC School to offer a Heating, Ventilation, Air Conditioning and Refrigeration HVAC/R program contingent upon receipt of surety bond in the amount \$62,000, facility and personnel information.

Curriculum: Curriculum received on October 11, 2025. **CONTINGENCY.**

Bond: Recommend amount is \$62,000 **CONTINGENCY.**

Financial Statement: Received on October 11, 2025 and reviewed on December 16-19, 2025.

Budget Estimate: Received on October 11, 2025 and reviewed on December 16-19, 2025.

Financial Release: Received on October 11, 2025 and reviewed on December 16-19, 2025.

Personnel Information: **CONTINGENCY.**

Certifications: Received on October 11, 2025 and reviewed on December 16-19, 2025.

Catalog: Received on October 11, 2025 and under pending review.

Contract: Received on October 11, 2025 and under pending review.

Completion Certificates: Received on October 11, 2025 reviewed on December 16-19, 2025.

Facility Information: **CONTINGENCY.**

Fees: Received on October 11, 2025.

Licensing Worksheet

Prepared by: Maricris Wu, Postsecondary Education Specialist

Applicant: Fede Inchauspe, Compliance Specialist

School: Reno Medical Assistant School

For Action: February 4, 2026

Recommendation

That a twelve-month provisional license be granted to Reno Medical Assistant School to offer a Medical Assistant program contingent upon recent of surety bond in the amount of \$41,000 facility approval, curriculum review and personnel information.

Curriculum: Curriculum received on September 26, 2025. **CONTINGENCY.**

Bond: Recommend amount is \$41,000. **CONTINGENCY.**

Financial Statement: Received on September 26, 2025 and reviewed on December 9-12, 2025.

Budget Estimate: Received on September 26, 2025 and reviewed on December 9-12, 2025.

Financial Release: Received on September 26, 2025 and reviewed on December 9-12, 2025.

Personnel Information: **CONTINGENCY.**

Certifications: Received on September 26, 2025 and reviewed on December 9-12, 2025.

Catalog: Received on September 26, 2025 and under pending review.

Contract: Received on September 26, 2025 and under pending review.

Completion Certificates: Received on September 26, 2025 and reviewed on December 9-12, 2025.

Facility Information: **CONTINGENCY.**

Fees: Received on September 26, 2025.

Licensing Worksheet

Prepared by: Maricris Wu, Postsecondary Education Specialist

Applicant: Jie Liang, Owner

School: Stone Sports Swim School and Scuba Dive Center

For Action: February 4, 2026

Recommendation

That a twelve-month provisional license be granted to Stone Sports Swim School and Scuba Dive Center to offer five programs under the National Association of Underwater Instructors (NAUI) to include Assistant Instructor, Divemaster, Scuba Instructor, Scuba Instructor Trainer, and Scuba Course Director and two programs under the Scuba Schools International (SSI) to include the Instructor Program, and the Lifeguard Program contingent upon receipt of surety bond in the amount of \$ 10,000, facility information, and personnel information.

Curriculum: Curriculum received on December 4, 2025.

Bond: Recommend amount is \$10,000 **CONTINGENCY.**

Financial Statement: Received on December 4, 2025 and reviewed on December 16-19, 2025.

Budget Estimate: Received on December 4, 2025 and reviewed on December 16-19, 2025.

Financial Release: Received on December 4, 2025 and reviewed on December 16-19, 2025.

Personnel Information: **CONTINGENCY.**

Certifications: Received on December 4, 2025 and reviewed on December 16-19, 2025.

Catalog: Received on December 4, 2025 and under pending review.

Contract: Received on December 4, 2025 and under pending review.

Completion Certificates: Received on December 4, 2025 and reviewed on December 16-19, 2025.

Facility Information: **CONTINGENCY.**

Fees: Received on December 4, 2025.

Licensing Worksheet

Prepared by: Kelly D. Wuest, Administrator
Maricris Wu, Postsecondary Education Specialist

Applicant: Qi Fang, Owner
Tina Mark, Consultant

School: Bluejay Education, LLC.

For Action: February 4, 2026

Recommendation

That a twelve-month provisional license be granted to Bluejay Education, LLC. to offer the massage program contingent upon recent of surety bond in the amount of \$ 342,000, facility, curriculum review and personnel information.

Curriculum: Curriculum received on December 4, 2025. **CONTINGENCY.**

Bond: Recommend amount is \$342,000 **CONTINGENCY.**

Financial Statement: Received on December 4, 2025 and reviewed on December 5-19, 2025.

Budget Estimate: Received on December 4, 2025 and reviewed on December 5-19, 2025.

Financial Release: Received on December 4, 2025 and reviewed on December 5-19, 2025.

Personnel Information: **CONTINGENCY.**

Certifications: Received on December 4, 2025 and reviewed on December 5-19, 2025.

Catalog: Received on December 4, 2025 and under pending review.

Contract: Received on December 4, 2025 and under pending review.

Completion Certificates: Received on December 4, 2025 and reviewed on December 5-19, 2025.

Facility Information: **CONTINGENCY.**

Fees: Received on December 4, 2025.

Licensing Worksheet

Prepared by: Kelly Wuest, Administrator



Applicant: Patrick Kenny, Chief Executive Officer

School: Northwest Career College

For Action February 4, 2026

Recommended Motion:

That Northwest Career College be granted approval to offer the HVAC Technician program contingent on securing surety in the amount of \$64,000, facility approval and personnel information.

Curriculum: Approval received from ABHES.

Bond: Recommended amount is \$ 64,000 in additional surety. **CONTINGENCY.**

Financial
Statement: Received on November 17, 2025 and reviewed on December 18-19, 2025.

Budget
Estimate: Received on November 17, 2025 and reviewed on December 18, 2025.

Personnel
Information: **CONTINGENCY.**

Facility: **CONTINGENCY.**

Catalog: Addendum reviewed and approved on January 5, 2026.

Fees: Received on November 19, 2025.

To: CPE Commissioners
From: Kelly D. Wuest, Administrator
Subject: Addie Johnston versus Carrington College Reno
For Action: February 4, 2026

Authority

Pursuant to NRS 394.520, Student Addie Johnston has requested a hearing concerning a student complaint against Carrington College – Reno Campus. Attached are the formal student complaint, supporting documents from both the institution and student, the decision rendered by the Administrator and the student request for the hearing.

Action required by Commission

After conducting the hearing, the Commission will present the outcome as a Finding of Fact, Conclusions of Law and Order.